

Bishop Diego High School
Minutes of the Parent Advisory Board (PAB)
Tuesday, February 13, 2018
5:30p.m. – Library

Meeting was called to order at 5:35p.m. by Teri Salcedo

Attendees: Tracy Johnson (TJ), Teri Salcedo (TS), Max Coleman (MC), Armando Rivera (AR), Arlene Ramirez (ARamirez), Lisa Streett (LS), Jamie Gordon (JG), Dawn Maho (DM), Connie Heller (CH)

Faculty and Staff: Karen Regan (KR), Kathy Tuiasosopo (KT)

Opening prayer given by KR.

Roll call: Sign in sheet was passed around by PAB secretary TJ.

Approval of 1/8/18 minutes- motion was made to approve by JG, seconded by MC

Treasurer's Report- Jill Escamilla not present but TS acknowledged that there was little to report. The full numbers are not in from the Cardinal Event and the senior parents spent about \$100 in senior treats today, 2/13/18.

New Business

- a. **Senior Privileges-** Olivia, the ASB President was present to discuss senior privileges. She was notified by TS and LS that there is about \$750 left in the senior fund. She presented ideas and costs for senior "treats." The senior parent class reps were receptive to her following ideas; 1. Coffee/hot cocoa in the Quad- cost quoted from Starbucks (\$16.95 per box of coffee/hot cocoa with 6 boxes needed comes to about \$115) 2. Daily Grind breakfast burritos cut in half-cost quoted (\$8 per burrito, with 30 needed=\$272) 3. Popsicles, cookies, doughnuts would also be welcomed and appreciated. Senior treat money comes from the senior budget that is funded by parent donations at the beginning of the school year and the parent class reps are hoping to have something for the seniors once a month for the rest of the school year.
- b. **Senior Class Gift-** LS mentioned that the parents are in discussion about a mural of the State of California honoring the CIF Championship Football Team of 2107/18 painted on one of the outdoor walls of the practice gym. Juan is currently getting estimates on the cost of such a project.
- c. **Prom-** Olivia told us of the 4 ASB representatives chosen (one from each class) and those reps together with the junior class decided that changing the event location would be preferable to holding the event in Rincon as in past years. The students called other locations, got bids, and settled on the location for this year's prom. It will be held at The Canary Hotel, with dinner set up on the rooftop and dancing in the 2nd floor ballroom. The theme is "Under the Stars" and the date is set for May 20th.
- d. **After Prom-** There is currently no committee lead for the After Prom party, but the following ideas were presented and have been used in the past years; casino night area, movie and couches, treat/drink bar area, coffee and hot cocoa station, candy bar, henna station. A casino night event is coming up for alumni on Feb. 23rd and KR will gather the information about whether having them come to the After Prom party would be feasible. MC also had a lead on a casino night group that may be worth contacting and

will forward their information to KR. TS and LS are planning on sending out a questionnaire this week to the senior class students about what they would like to see at the party as well as what they have enjoyed in past years. Olivia mentioned that it would be great if it could be held at a location other than at BDHS, but the cost of that may be prohibitive. She also requested that the parents find ways to make the event feel more enclosed and cozy it would be appreciated. The request was made for more couches/seating areas as well.

Standing Committee Report

a. Auction (Susan Pate, Claudia Pakes, Maureen Wooten)

*JG reported that this committee is in need of the following things; for ALL families to fulfill their \$100 gift obligation (either in the form of wine, a gift certificate or cash donation), items or experiences that are not found at every auction-some kind of experience that is really special, and volunteers (students to help with the online bidding process during the event and parents both for the event itself as well as at least 20 parents for clean up on the Sunday following the event). KR mentioned that the event will be held in the Brickhouse and will likely be capped at 300 tickets.

b. Hospitality (Max Coleman)

*The next Staff Birthday Celebration has been inked in for Friday, March 23. MC is waiting to hear from Tom Johnson of the Cardinal Club as to when the Sports Banquet(s) will be scheduled so she can plan for desserts. The Coffee in the Quad has been removed from the calendar for the foreseeable future and will be revisited when our next parent speaker is scheduled.

b. Student/Parent Awareness Education (Cynthia Garcia, Teresa Borgatello)

*KR spoke of the problem of “vaping” and e-cigarettes on campus and asked for suggestions for speakers on the topic. The consensus was that smaller groups of students (perhaps family homeroom) sized discussions might be more pertinent and helpful to the students in addition to a school wide assembly. CH had a lead on an ER doctor who had come in the past and was very engaging. Policy questions about vaping on campus or being caught with an e-cigarette device were posed. Because use of e-cigarettes is illegal by anyone under 21, KR let us know that it is treated with the same severity that being caught with any other controlled substance on campus is. KR asked those with questions to refer to the student handbook for clarification.

c. Communication (Armando Rivera)

*Regarding ParentSquare, KR has asked AR to find out what local high schools are using this platform for communication so that we may find out how they are using it and if it’s worth the cost. If a decision has not been made by May, AR will pass off the conversation with the company to KR.

d. Service Hours (Christine Gutierrez)

*Christine not present, nothing to report.

e. New Cardinal Family (Dawn Maho)

*DM noted that she has attended the new family events and that she is prepared to bring what she has learned in her first year as a parent at BDHS back to the New Cardinal Family Committee next year.

f. International Host Family (Dominique Hackett, Erica Salda)

*Dominique and Erica not present, nothing to report.

Class Representative Report

a. Freshmen

*nothing to report

b. Sophomore

*nothing to report

c. Junior

*ARamirez reported that the junior parent reps are preparing for the retreat reunion.

d. Senior

*TS and LS let us know that they delivered doughnuts as a senior treat today and that they are in the process of putting together keepsakes for the upcoming senior retreat.

e. ASB Representative

*KT mentioned that the ASB hosted a great Superbowl party, a dodgeball tournament and has Valentine's Day activities planned for tomorrow. KT and KR shared how proud they are of this year's ASB students and how professionally they have behaved in creating new ideas for events and for communicating what they would like for senior privileges.

Meeting adjourned at 6:30pm

Minutes prepared by PAB Secretary Tracy Johnson

Head of School Update by KR

Admissions Office

Current Enrollment:

9th – 76

10th – 60

11th – 59

12th – 67

TOTAL: 262

2018-19	Applicants	Int'l Apps	Inquiries	Opted Out/Denied	Total
9	82	2	15	2	101
10	3	1	4		8
11	0	1	0		1
12	2		1	1	4
Totals	87	4	20	3	114

Advancement Office

262,700 as of today. Consists of 203 gifts; 44 families have participated

- 44/240=**18%** Families who have donated
 - 9th: 16/43=**37%**
 - 10th: 8/43=**18.6%**
 - 11th: 17/43=**39.5%**
 - 12th: 10/43=**23%**
- 26/43=**60%** Double your impact
- Average donation: \$1500

Valentine's Week push – handed out 80 boxes of hearts/donation envelopes at drop off on Monday; phone a thon coming up, March Madness coming up

AUCTION

-Silent auction solicitation letters went out to businesses and families; items are due February 1st. All families required to submit an item/cash valued at \$100 or more as part of tuition agreement.

-Excited to use BidPal this year and move to electronic bidding

-Need volunteers for Clean up! 30 student volunteers for help on day of 3:30-10pm

Golf Tournament (Robert Forouzandeh stepped up to Co-chair with Jim Stovesand); Save the Date card has gone out, working on sponsors, etc.

Technology

Working on transition to “the cloud,” for 2018-19. Laptops for all teachers, move teacher computers to work stations in library and library lab.

Curriculum

Spotlight/Performing Arts Collaborative

Plant/Safety

Juan has secured bids for re-doing parking lot, safety issue
Signage at Back parking lot – Juan working with Lash to get foundation poured

Faculty/Staff

Formal observations ongoing; all new teachers to Bishop 4 per year, returning 2 per year.
HOS to be part of all new teacher pre and post observation meetings.

School Calendar:

Friday and Monday 2/16 and 2/19- No School

Friday 2/23-Admission Decision meeting, BDHS Alumni Casino Night 7pm in Library

Tuesday, 2/27- Lent Penance Services

Thursday, 3/1-Returning students registration fee due

Friday-Sunday, 3/2-3/4- SAT/ACT Bootcamp

Monday, 3/5-**PAB meeting 5:30pm, CC meeting 6:45pm in Library**

Tuesday-Thursday, 3/6-3/8-Senior Retreat

Thursday, 3/8-Course Selection Day

Saturday, 3/10-Gala Auction, SAT exam

Monday, 3/12-ASB applications available, Alumni March Madness begins

Thursday, 3/15-Senior Mother-Son Luncheon

Friday, 3/16-End of the 3rd quarter, Sophomore retreat reunion