

Bishop Diego High School  
Minutes of the Parent Advisory Board (PAB)  
Tuesday, April 10, 2018  
5:30p.m. – Library

Meeting was called to order at 5:35p.m. by Teri Salcedo

**Attendees:** Tracy Johnson (TJ), Teri Salcedo (TS), Lisa Streett (LS), Armando Rivera (AR), Max Coleman (MC), Jill Escamilla (JE)

**Faculty and Staff:** Karen Regan (KR), Kathy Tuiasosopo (KT)

Opening prayer given by TS.

**Roll call:** Sign in sheet was passed around by PAB secretary TJ.

**Approval of 3/5/18 minutes-** motion was made to approve by TS, seconded by LS.

**Treasurer's Report-** JE supplied a Treasurer's Report that showed \$11,341 income from the PAB's 20% of the Cardinal Club Event ticket sales which is \$4000 more than last year's amount. The expenditures yet to be paid for by the end of the school year include; After Prom Party, Senior Scholarship, Staff Appreciation Luncheon and Senior treats.

### **Standing Committee Report**

#### **a. Auction (Susan Pate, Claudia Pakes, Maureen Wooten)**

KR reported that the auction netted \$290,000, up \$50,000 from last year and that the "After Auction" (online after event) brought in \$12,000. The silent online auction had raised \$10,000 before the event took place. There was great feedback from attendees on the quality of students who helped out during the event. They were especially impressed by being walked to and from the event by students with umbrellas as it was raining heavily. The Auction Committee is slated to meet this week to wrap up any final details and to discuss what would be helpful for next year's event.

#### **b. Hospitality (Max Coleman)**

The next Staff Birthday Celebration will take place on Friday, May 25<sup>th</sup> and will include those staff members with summer birthdays.

\*A Sign Up Genius will be set up to help staff Sister Helen's party on April 29<sup>th</sup> from 4-6pm. The committee will be looking for help setting up food and tables, serving food and drinks as well as cleaning up post celebration. 2,000 invitations have been sent and 400 are expected to attend.

\*The Staff Appreciation Luncheon will take place on Tuesday, May 8<sup>th</sup> at 12:50pm and JE has offered to handle the ordering of the food for the event.

\*The Winter/Spring Sport's Banquet will be held on Tuesday, May 22<sup>nd</sup> and MC will be looking for help setting up and bringing desserts through a Sign Up Genius.

**c. Student/Parent Awareness Education (Cynthia Garcia, Teresa Borgatello)**

KR is looking into bringing a speaker to discuss “vaping” and its inherent dangers to the students and was told that the money that is earmarked for the Day of Awareness speakers is available to use for this event.

**d. Communication (Armando Rivera)**

LS has set up a meeting with Parent Square for May 14th at 5:30pm in the library. The PAB will further assess whether our communication issues can be solved with this single system after this event. All class parent representatives will be asked to be in attendance.

**e. Service Hours (Christine Gutierrez)**

Reminders to those parents who have not yet met their required service hours are to be sent out with upcoming event ideas to complete those hours this month.

**f. New Cardinal Family (Dawn Maho)**

KR reported that the purpose of the New Family Event that was hosted last week was to have incoming students to complete the registration process and enroll for their classes but mentioned that the format was a bit confusing for new families. Future New Family Events may be held in a similar format to Open House night. KR will ask Dawn Maho to seek out families on her committee who would be willing to be family mentors to incoming new families.

**g. International Host Family (Dominique Hackett, Erica Salda)**

Dominique and Erica not present, nothing to report.

**Class Representative Report**

**a. Freshmen**

nothing to report

**b. Sophomore**

nothing to report

**c. Junior**

nothing to report

**d. Senior**

LS organized the installation of the Senior gift on the gym wall. It will be for all state CIF championships and is lit at night and looks great! LS thanked Juan Diaz for all of his time and effort on helping this gift come to fruition.

### **e. ASB Representative**

KT spoke about the "Under the Stars" Prom which will take place on Sunday, May 20<sup>th</sup> at the Canary Hotel and will include a formal dinner. Prom begins at 6pm with dinner served at 6:30pm. Decorations used at the auction were offered if needed. MC will send KT information about a photographer who may be available to take photos of the event for individual sale.

### **New Business**

#### **a. After Prom**

C. Heller, D. Kislow and T. Salcedo have stepped up to head this committee. This year's event will be held at The Creekside and will include life sized checkers, ping pong, a photo booth, a magician, a casino area, movies, a gaming area and rented couches. The event will take place from 11pm-3am and is where the students are expected to be post-Prom unless picked up by their parents from Prom. The space has outdoor heaters, will have a taco bar, iced tea, hot cocoa and some special non-alcoholic drinks available as well. The Creekside has offered us a great deal and the students are excited to be able to go to a venue other than Bishop for their After-Prom party.

#### **b. Re-vamping committees on PAB based on needs**

A discussion ensued about how to keep our parents engaged with volunteerism throughout the school year as it has been difficult to find help with our last few events. The PAB may look at paring down committees and asking class parent representatives to remain active in attendance at the monthly PAB meetings as well as having committee sign ups taken care of at the beginning of the year. It was also noted that parent representatives from each class are expected to attend all PAB meetings throughout the year.

### **Meeting adjourned at 6:40pm**

Minutes prepared by PAB Secretary Tracy Johnson

### **School Calendar:**

Wednesday, 4/18-IMAGINE Event 6:30pm

Thursday, 4/19-ASB Elections

Saturday, 4/21-Alumni Baseball Game 1pm

Wednesday, 4/25- Volunteer Appreciation Luncheon

Monday, 4/30-Sophomore ring orders due

Tuesday, 5/1-Alumni Mass Class of 1968

Thursday, 5/3-All Service Hours due to attend Prom

Friday, 5/4- Golf Tournament

Saturday, 5/5-SAT Exam

Monday, 5/7- PAB/CC Appreciation Reception

Tuesday, 5/8-Staff Appreciation Luncheon

Thursday, 5/10-Junior Ring presentation to Sophomores

Wednesday, 5/16-HOS Reception, SBCC Academic Advising for Seniors

Sunday, 5/20- Prom

Monday, 5/21- No School

Tuesday, 5/22-Winter/Spring Sports Banquet

Monday, 5/28-No School

Thursday, 5/31-Senior-Parent Luncheon

Friday, 6/1-Underclassmen Awards, Baccalaureate Mass

Saturday, 6/2-Commencement, SAT Exam

Saturday, 6/9-ACT Exam