



4000 La Colina Road  
Santa Barbara, CA 93110  
Tel 805.967.1266  
Fax 805.964.3178  
www.bishopdiego.org

Rev. Thomas J. Elewaut, C.J.  
Principal

Paul Harrington, Ed.D.  
Vice-Principal  
Dean of Studies

Amanda Combs  
Dean of Activities

Dan Peeters '87  
Dean of Athletics

Ray Vazquez '86  
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Mary Beth Tynan  
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B. Williams

## STOCK PROCEDURE INSTRUCTION

To avoid illegal transfers and expedite the process of securities trading, it is recommended that the donation of stock be delivered by electronic transfer from the donor's broker. Thank you for your gift to Bishop Garcia Diego High School, Inc.

Donor advises their broker in the form of written instruction to deliver to  
**PRIME VEST FINANCIAL SERVICES – DTC 0701**  
For the benefit of Bishop Garcia Diego High School, Inc., account 17727215

The letter must include the name of the stock and number of shares being donated and state that the gift is for the benefit of Bishop Garcia Diego High School, Inc., Santa Barbara, CA.

To insure the gift is given to the correct intended recipient, it is important that a copy of the broker's instruction letter be sent to the school by way of the following:

**U.S. Mail:** Bishop Garcia Diego High School, Inc.  
Attention: Fr. Tom Elewaut, C.J., Principal  
4000 La Colina Road  
Santa Barbara, CA 93110

**FAX:** 805-692-9667  
Attention: Fr. Tom Elewaut, C.J.

**Email:** [TElewaut@BishopDiego.org](mailto:TElewaut@BishopDiego.org)

Please send copies of the attached Stock Donation Notice to:

Fr. Tom Elewaut, C.J.  
Principal  
Bishop Garcia Diego High School  
4000 La Colina Road  
Santa Barbara, CA 93110

Lori Willis  
Director of Advancement  
Bishop Garcia Diego High School  
4000 La Colina Road  
Santa Barbara, CA 93110

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## STOCK DONATION NOTICE

Thank you for your donation of stock to Bishop Garcia Diego High School, Inc. This notice will facilitate the tracking of the donation for the benefit of the high school.

Please send a copy of this notice to:

Fr. Tom Elewaut, C.J.  
Principal  
Bishop Garcia Diego High School  
4000 La Colina Road  
Santa Barbara, CA 93110

Lori Willis  
Director of Advancement  
Bishop Garcia Diego High School  
4000 La Colina Road  
Santa Barbara, CA 93110

The following shares are being donated to Bishop Garcia Diego High School, Inc. through Pacific Capital Financial Services (Santa Barbara Bank & Trust); broker dealer Prime Vest Financial Services, Inc.

Name of Stock \_\_\_\_\_

Number of shares transferrer \_\_\_\_\_

Name of Donor \_\_\_\_\_

Date of Stock Transfer \_\_\_\_\_

Dollar value of stock at time of transfer \_\_\_\_\_

Signature of Donor or Agent \_\_\_\_\_

Thank you for your assistance with the transfer of this donation of stock.

Shalom,

A handwritten signature in black ink that reads "Thomas J. Elewaut, C.J." with a stylized flourish at the end.

Rev. Thomas J. Elewaut, C.J.

Principal

Bishop Garcia Diego High School, Inc.

Religious Nonprofit Corporation; 501(c)(3); Federal Tax Identification Number: 95-2056632