

BISHOP GARCIA DIEGO HIGH SCHOOL

ADMISSIONS POLICY AND CRITERIA*

Bishop Garcia Diego High School, Inc., mindful of its mission to be a witness to the love of Christ for all, admits students regardless of race, color, disability, sex or national and/or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to the students at the school. The school does not discriminate on the basis of race, color, disability, sex or national and/or ethnic origin in the administration of educational policies and practices, scholarship program, and athletic and other school-administered programs.

While the school does not discriminate against students with special needs, and makes minor adjustments to accommodate students with disabilities, a full range of services may not always be available to them. Decisions concerning the admission and continued enrollment of a student in the school are based upon the student's emotional, academic, and physical abilities and the resources available to the school in meeting the student's needs. If you feel that your disabled child needs a minor adjustment to enable him/her to participate in the general education curriculum of the School, please talk to your child's counselor and/or the Principal of the School. Be prepared to submit medical documentation to verify both your child's disability and the nature and extent of the requested minor adjustment. (Pursuant to section 504, Rehabilitation Act of 1973.)

Admission to Bishop Garcia Diego High School is comprehensive; however, the Bishop Garcia Diego High School Admissions Committee primarily considers the following criteria when making admissions decisions:

Freshman Application*

- 7th and 8th grade report cards (including conduct)
- Standardized testing scores from junior high and the High School Placement Test
- Student-reported activities and special talents
- In addition, the Admissions Committee gives priority to siblings, children of alumni, and Catholic applicants.

Transfer Application*

- High school grades and discipline/attendance history
- Standardized test scores from junior high and high school
- Administrator or Academic Advisor recommendations
- Student-reported activities and special talents

* For detailed admission policy and criteria, refer to the **Parent-Student Handbook** (pages 21 & 22) on our web site: <http://www.bishopdiego.org/parents/handbook.php>

CARDINAL STANDARDS

The graduate of Bishop Garcia Diego High School will be able to demonstrate:

Faith: use personal reflection to further experience your faith and respond to the challenge of realizing your God-given potential.

Service: take responsibility for improving the quality of life for self and others through Christian service and by assuming productive roles as members of family, church, occupation, civic and global communities.

Thought: employ knowledge related to curriculum content to analyze and evaluate significant and complex problems.

Expression: use oral, written, artistic, and technological forms of expression to convey ideas effectively and to cultivate positive personal and professional relationships.

Self-Reliance: develop self-reliance, independence and moral strength; establish and pursue positive personal and educational goals.

Action: participate in recreational, artistic, political and/or cultural activities to enhance physical and emotional health and enjoyment throughout life.

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FINANCES 2010-2011

As a Catholic school, we must ensure an excellent instructional program and a just living wage for our teachers who are integral members of our school family. Additionally, to achieve a fiscally sound budget, the tuition rate must finance at least 85% of the operating budget.

Tuition 2009 - 2010: \$12,800.00

Tuition 2010-2011: To be determined, February 2010

Tuition rate *includes* the registration fee and most all-school activities and programs, excluding textbooks. Tuition may be paid by the month, semi-annually or annually.

The \$1,000.00 registration fee is payable when the Enrollment Agreement (*contract*) is remitted to the school. The registration fee is payable and non-refundable by all families regardless of financial grant aid status.

Estimated Books/Supplies: \$300 - \$500. Cost depends on course and whether books are new or used.

Financial Grant Aid

Bishop Garcia Diego High School strives to meet the needs of families at all income levels. At Bishop High, financial grant aid is awarded to students based on a family's need. No awards are given for athletic merit. The financial grant aid program enables students to attend or continue attending Bishop High when tuition might otherwise be a financial burden. It is the family's responsibility to contribute to their child's educational costs at the highest possible level given their economic situation. It is only through a completed FACTS application that the school can assess a family's qualification.

Qualifications: A student receiving financial grant aid must maintain a minimum of 2.0 G.P.A. with no "F" grade, no more than one "D" grade, and strive to model the school philosophy "To meet the life-long challenges of realizing their God-given potential." Since the family is expressing financial hardship, the family must refrain from exceptional expenditures and other expensive activities (e.g.: travel abroad, etc.) that would invalidate the need for financial grant aid. All students are eligible to participate in school-sponsored sports, clubs and activities.

Financial Grant Aid

Bishop Garcia Diego High School uses FACTS Business Solutions for Education Grant and Aid Assessment to help process financial aid applications. *Refer to the application checklist for details.*

Scholarship Awards

Bishop Scholars Scholarship is a \$2,000.00 award for enrolling freshmen for the school year, based on top academic scholarship as assessed by the HSPT Placement Test given January 30, 2010 or February 6, 2010. One scholarship awarded to the top enrolling student from each Partner School: Our Lady of Mount Carmel School, Notre Dame School, Marymount of Santa Barbara, Saint Raphael School. One additional scholarship is awarded to the top enrolling student from another school community. Subsequent financial assistance is awarded on a need basis.

Independent scholarship awards administered by Bishop Garcia Diego High School:

The Rodney Shull Memorial Scholarship is a \$2,000.00 award available to a BGDHS student (10th, 11th, 12th grade) who demonstrates good citizenship, college preparatory academic standards with a minimum 3.0 G.P.A., athletic participation in two sports, and financial need.

The Charles and Margaret Kuehl Memorial Scholarship is a \$500.00 award available to an *incoming freshman*; the award is renewable covering all four years of high school. The student must demonstrate good citizenship, college preparatory academic standards with a minimum 3.0 G.P.A., athletic participation in one sport, and financial need.

The Mary Iannelli Memorial Scholarship Fund is two \$1,000.00 awards, one made available to a sophomore or junior as tuition assistance and the other to a graduating senior to be used for college tuition. The student must demonstrate college preparatory academic standards with a minimum 3.0 GPA and a love for the arts.

Please note that all three of the above memorial scholarships require a student essay. Refer to the application checklist for details.

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APPLICATION CHECKLIST 2010-2011

Freshman Applicants

- Application form and nonrefundable \$50.00 fee*
- Applicant Questionnaire and Essay*
- All freshman applicants are required to take the High School Placement Test (HSPT). Reservations are necessary. Call the Admissions Office at 967.1266 ext. 118 to schedule your student.

Placement Exam Test Dates
January 30, 2010 or February 6, 2010
Time: 8:45 am to 12 noon
Where: Check in - BGDHS Library

*Note: *Documents must be submitted no later than the day prior to the placement exam. Attn: Director of Admissions.*

- Provide the current school's registrar with a completed and signed Release of School Records form.
Due: *February 19, 2010*
- STEM Academy Intent form

Transfer Applicant

- Application form and nonrefundable \$50.00 fee.
- Applicant Questionnaire and Essay
- Provide the current school's registrar with a completed and signed Release of School Records form.
- Request a letter of recommendation from the applicant's academic advisor or school administrator.
- STEM Academy Intent form

NOTES: _____

Financial Grant Aid & Scholarship

- Financial Grant Aid Application is an online process. *Complete and submit the FACTS Grant & Aid Application online via the internet by February 19, 2010 for award notification by March 15, 2010.* Otherwise the online application is open through the beginning of the school year in August.

The online link through the BGDHS website is under Admissions » Tuition & Grant Aid Assistance. Click on the "FACTS Management Company Grant and Aid Assessment" to apply. <http://www.bishopdiego.org/admissions/aid.php>

- To be considered for either an Independent Scholarship Award or early notification of Financial Grant Aid, you **must** return the BGDHS Applicant Intent Form to Fr. Tom Elewaut, Principal. Due Date: **February 19, 2010**

- Applicants for Financial Grant Aid, after February 19, are also required to submit the Applicant Intent Form in order to be considered for financial assistance. Attn: Fr. Tom Elewaut

- The Rodney Shull Memorial Scholarship, The Charles and Margaret Kuehl Memorial Scholarship, The Mary Iannelli Memorial Scholarship. Due Date: **February 19, 2010**

Please note that all three of the above memorial scholarships require a student essay. The specific requirements and guidelines for each scholarship are available at the school office and are also download from the school's web site:
<http://www.bishopdiego.org/admissions/aid.php>

- March 12, 2010:** Financial Grant Aid Award Letters are mailed. *Families have 30 days from notification to accept or decline offers of financial assistance. Questions regarding Financial Grant Aid offers may be directed to the Principal.*

Admission and Registration

- March 5, 2010** Offers of admission are mailed to admitted students.
- March 24, 2010** Freshman registration in the school library at 7:00 p.m. Signed enrollment contract and \$1,000.00 registration fee due.